

## **Fees and Charges Booklet**

**2012-2013**

### **KEY**

#### **VAT indicator**

Throughout this booklet the following VAT indicators are used

Z = zero

O = outside scope

E = exempt

S = standard

#### **Statutory or Discretionary indicator**

This Booklet is divided into 2 parts;

Part A is Statutory or reasonable charges

Part B is Discretionary charges

POA - Price on Application

#### **Notes on presentation**

It is assumed that the date of increase in all cases will be 1st April.

## **Fees and Charges Booklet**

**2012-2013**

### **CONTENTS** **Part B Discretionary Charges**

<b>Finance &amp; Corporate Governance</b>	
Legal and Democratic Services	<b>Pages 1 - 3</b>
<b>Transformation</b>	
Business Services	<b>Page 4</b>
<b>People Services</b>	
Learning & universal Outcomes	<b>Pages 5 - 6</b>
Policy Performance & Support	<b>Page 7</b>
Strategic Commissioning & Resource	<b>Page 8</b>
Community Libraries & Cultural Services	<b>Pages 9-12</b>
Public Protection	<b>Pages 13-17</b>
<b>Sustainable Communities</b>	
Planning and Transportation	<b>Pages 18 - 21</b>
Environmental Services	<b>Pages 22-24</b>
<b>Housing Services</b>	
Housing	<b>Page 25</b>

LEGAL AND DEMOCRATIC SERVICES	STATUTORY OR DISCRETIONARY	2011/12 Published	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
			£	£		£		£
<b>MISCELLANEOUS</b>								
Licences to assign Leasehold Premises	D	437.75	437.75	13.15	3.0%	450.90	O	450.90
Authorised Guarantee Agreement	D	406.85	406.85	12.15	3.0%	419.00	O	419.00
Shop Leases	D	607.70	607.70	18.20	3.0%	625.90	O	625.90
Sale of Land	D	1% or less if under 1,000	If under £1,000 min charge £350, then incremental depending on value				E	If under £1,000 min charge £350, then incremental depending on value
Sale of Garden Land/Additional Land	D	594.30	594.30	17.80	3.0%	612.10	E	612.10
Copy of Lease	D	75.21	75.21	2.29	3.0%	77.50	S	93.00
Commercial Lease Assign	D	547.95	547.95	16.45	3.0%	564.40	E	564.40
Commercial Lease Grant	D	594.30	594.30	17.80	3.0%	612.10	E	612.10
Commercial Licences	D	425.5-603.75	425.50-603.75	12.75-18.10	3.0%	438.25-621.85	E	438.25-621.85
Deed of Covenants	D	394.50	394.50	11.80	3.0%	406.30	E	406.30
Landlords Licence	D	463.50	463.50	13.90	3.0%	477.40	O	477.40
Licence of Alteration	D	594.30	594.30	17.80	3.0%	612.10	O	612.10
Notice of Assignment	D	69.00	69.00	2.10	3.0%	71.10	O	71.10
Notice of Charge	D	69.00	69.00	2.10	3.0%	71.10	O	71.10
Retrospective Consent	D	100.95	100.95	3.05	3.0%	104.00	O	104.00
Right to Buy Engrossment	D	61.80	61.80	1.85	3.0%	63.65	O	63.65
<u>Legal charge re drafting of document for:-</u>								
Section 106 (Complex)	D	*	N/A			1,500.00	O	1,500.00
Rent Reviews	D	184.00-242.65	184.00-242.65	Various	3.0%	189.52-249.90	O	189.52-249.90

\* Not previously published

	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
		£	£		£		£
<b>LEGAL AND DEMOCRATIC SERVICES</b>							
Easements	D	720.00	21.60	3.0%	741.60	O	741.60
Surrenders	D	469.70	14.10	3.0%	483.80	O	483.80
Deed of Variation	D	469.70	14.10	3.0%	483.80	O	483.80
Transfer of Open Spaces	D	652.20	20.05	3.1%	672.00	O	672.00
Wayleave Agreement	D	269.00	8.00	3.0%	277.00	O	277.00
<b>COUNCIL HOUSE SALES</b>							
Transfer prints	D	36.95	1.05	2.8%	38.00	O	38.00
Lease prints	D	59.10	1.80	3.0%	60.90	O	60.90
Registration Fees							
Ownership Changes Leaseholds Houses & Flats	D	38.65	1.15	3.0%	39.80	O	39.80
Transfer of Equity approval and seal	D	61.75	1.85	3.0%	63.60	O	63.60
Stat charge discharge - discount 3 year period	D	59.95	1.80	3.0%	61.75	O	61.75
Letter of Postponement concerning authorized works on properties with statutory discount charge	D	57.75	1.75	3.0%	59.50	O	59.50
Leasehold Enquiries - Maintenance and rent details , insurance etc.	D	135.20	4.05	3.0%	139.25	O	139.25
Copy of Landlord's Offer Notice (full)	D	30.29	0.92	3.0%	31.21	S	37.45
(part)	D	12.42	0.37	3.0%	12.79	S	15.35
Fee for Application to buy garage	D	65.75	1.96	3.0%	67.71	S	81.25
Copy of Service Charge Certificate	D	26.29	0.79	3.0%	27.08	S	32.50
Copy of Insurance Policy	D	39.46	1.21	3.1%	40.67	S	48.80

LEGAL AND DEMOCRATIC SERVICES	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
		£	£		£		£
<b>REGISTRATION</b>							
<b>STATUTORY</b>							
<b>DISCRETIONARY</b>							
Certificates issued by Superintendent Registrar							
Standard Certificate of Birth - 24 hour service	D	13.00	2.00	15.4%	15.00	O	15.00
Standard Certificate of Death - 24 hour service	D	13.00	2.00	15.4%	15.00	O	15.00
Standard Certificate of Marriage - 24 hour service	D	13.00	2.00	15.4%	15.00	O	15.00
Short Certificate of Birth - 24 hour service	D	13.00	2.00	15.4%	15.00	O	15.00
Certificates issued by Superintendent Registrar							
Standard Certificate of Birth - 2 hour service	D	25.00	0.00	0.0%	25.00	O	25.00
Standard Certificate of Death - 2 hour service	D	25.00	0.00	0.0%	25.00	O	25.00
Standard Certificate of Marriage - 2 hour service	D	25.00	0.00	0.0%	25.00	O	25.00
Short Certificate of Birth - 2 hour service	D	25.00	0.00	0.0%	25.00	O	25.00
Fees for Superintendent Registrar attendance at approved premises for Marriage/Civil Partnership							
Monday - Friday	D	310.00	40.00	12.9%	350.00	O	350.00
Saturday	D	350.00	40.00	11.4%	390.00	O	390.00
Sunday, Bank or Public Holiday	D	390.00	40.00	10.3%	430.00	O	430.00
Fees for Superintendent Registrar attendance at Register Office for Naming Ceremonies/Renewal of Vows/Commitment Ceremony (Civil Ceremonies Ltd Partnership)							
Saturday	D	170.00	30.00	17.6%	200.00	O	200.00
Fees for Superintendent Registrar attendance at Approved Premise for Naming Ceremonies/Renewal of Vows/Commitment Ceremony (Civil Ceremonies Ltd Partnership)							
Monday - Friday	D	200.00	30.00	15.0%	230.00	O	230.00
Saturday	D	230.00	30.00	13.0%	260.00	O	260.00
Sunday	D	260.00	30.00	11.5%	290.00	O	290.00
Approved Premises Regulations							
application for approval	D	1,803.00	54.10	3.0%	1,857.10	O	1,857.10
request for review	D	568.25	17.05	3.0%	585.30	O	585.30
Hawthorne Suite - Thameside							
Monday - Friday	D	100.00	50.00	50.0%	150.00	O	150.00
Saturday	D	150.00	40.00	26.7%	190.00	O	190.00
Private Citizenship Ceremony							
Monday - Saturday	D	120.00	0.00	0.0%	120.00	O	120.00
<b>REGISTER OF ELECTION</b>							
Register of Electors - Certificate of Residency, per elector, per year	D	12.00	0.50	4.2%	12.50	E	12.50

	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
<b>BUSINESS SERVICES</b>		£	£		£		£
<b>MISCELLANEOUS</b>							
Use of Council Chamber & Committee Rooms Per Hour	D	25.00	1.00	4.0%	26.00	E	26.00
Half Day	D	80.00	3.00	3.8%	83.00	E	83.00
Full Day	D	150.00	5.00	3.3%	155.00	E	155.00
Weekend - per hour	D	46.00	2.00	4.3%	48.00	E	48.00
Insurance Premium on Hire charge for non - commercial organisation	D	9% of hire fee			9% of hire fee	S	9% of hire fee

LEARNING & UNIVERSAL OUTCOMES	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
		£	£		£		£
<b>Thurrock Play Service</b> Per session	D	7.50	4.50	60.0%	12.00	E	12.00
<b>Nursery Places</b> Full placement costs per week	D	178.00 - 191.75	From 1st April 2012, a charge of £195.00 per week will apply to all nurseries			E	195.00
<b>Pre School Sessions</b> per 3 hour session	D	10.95	1.05	9.6%	12.00	E	12.00
<b>After School Club</b> Per session	D	9.80	2.20	22.4%	12.00	E	12.00
<b>Holiday Club</b> Per Day	D	25.60	4.40	17.2%	30.00	E	30.00
<b>GRANGEWATERS OUTDOOR EDUCATION CENTRE</b>							
<b>Group Activity Sessions</b> 2 hour session for up to 10 participants	D	100.00	5.00	5%	105.00	E	105.00
<b>Individual Tuition</b> <b>Kayaking, archery, climbing, canoeing and dinghy sailing</b>							
- 1 hour	D	40.00	2.00	5.0%	42.00	E	42.00
- 2 hours	D	75.00	5.00	6.7%	80.00	E	80.00
<b>Equipment Included</b>							
<b>Celebration Groups</b> <b>Up to 10</b>							
2 hour session - under 18	D	120.00	6.00	5.0%	126.00	E	126.00
3 hour session - under 18	D	165.00	9.00	5.5%	174.00	E	174.00
4 hour session - under 18	D	210.00	10.00	4.8%	220.00	E	220.00
<b>School holiday Programme</b> <b>Cost per person</b>	D	25.00	5.00	20%	30.00	E	30.00
<b>Corporate Sessions</b> <b>Per person without catering</b>							
Half day	D	40.00	10.00	25.0%	50.00	E	50.00
Full day	D	75.00	15.00	20.0%	90.00	E	90.00
<b>Mobile Climbing wall</b> Up to 3 hours	D	250.00	25.00	10.0%	275.00	E	275.00
Full day	D	450.00	50.00	11.1%	500.00	E	500.00
<b>Residential cost including 6 hours activities, full catering and residential accommodation = minimum number 10</b> Per person for 1 night to be multiplied for further nights	D	56.00	3.50	6.3%	59.50	E	59.50
<b>As above but self catering</b>	D	42.00	6.50	15.5%	48.50	E	48.50
<b>As above but self catering and no activities</b>	D	16.00	1.00	6.3%	17.00	E	17.00
<b>As above but with catering and no activities</b>	D	26.00	2.00	7.7%	28.00	E	28.00

LEARNING & UNIVERSAL OUTCOMES	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT  (Where applicable)
		£	£		£		£
<b>Meeting Room Hire Fees Without Catering</b>							
Classroom Half Day	D	30.00	2.00	6.7%	32.00	E	32.00
Classroom Full Day	D	50.00	3.00	6.0%	53.00	E	53.00
Large meeting room Half Day	D	60.00	3.00	5.0%	63.00	E	63.00
Large meeting room Full Day	D	100.00	5.00	5.0%	105.00	E	105.00
<b>Courses - Per Session Cost</b>							
RYA National Sailing Scheme Start Sailing Level 1	D	130.00	45.00	34.6%	175.00	E	175.00
RYA National Sailing Scheme Start Sailing Level 2	D	130.00	45.00	34.6%	175.00	E	175.00
RYA National Powerboat Cert Level 2	D	150.00	25.00	16.7%	175.00	E	175.00
RYA National Sailing Scheme Advanced Module Seamanship S	D	150.00	25.00	16.7%	175.00	E	175.00
RYA Powerboat Safety Boat	D	180.00	10.00	5.6%	190.00	E	190.00
<b>Equipment Included</b>							
RYA Youth Sailing Scheme Stage 1	D	100.00	35.00	35.0%	135.00	E	135.00
RYA Youth Sailing Scheme Stage 2	D	100.00	35.00	35.0%	135.00	E	135.00
RYA Youth Sailing Schem	D	N/A			155.00	E	155.00
RYA Youth Sailing Scheme Stage 3	D	100.00	35.00	35.0%	135.00	E	135.00
RYA Youth Sailing Scheme Stage 4	D	100.00	35.00	35.0%	135.00	E	135.00
<b>Equipment Included</b>							
B.C.U.Canoeing Beginners 1&2 Star	D	100.00	35.00	35.0%	135.00	E	135.00
<b>Equipment Included</b>							
<b>Family Sessions</b>							
2 hours for up to 9 people	D	80.00	5.00	6.3%	85.00	E	85.00
<b>Equipment Included</b>							
<b>Charges for Schools and Groups</b>							
Centre charges per group 10 including	D	100.00	5.00	5.0%	105.00	E	105.00
Leaders per 2 hour session for schools and voluntary groups							
Youth Groups							
<b>Equipment included</b>							

\* Not Previously Published



POLICY PERFORMANCE and SUPPORT	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
		£	£		£		£
<p><b>SCHOOLS - for other charges, please contact direct</b>                      School meal charges - Pupils                      School meal charges - Teachers &amp; Visitors</p> <p><b>ADULT EDUCATION:</b>                      Charges for the service are set out in the Adult Education Prospectus published at the beginning of the academic year.                      For more information on courses and charges please contact:                      Grays 01375-372476                      Stanford 01375-673616</p>					TO BE ADVISED TO BE ADVISED		

STRATEGIC COMMISSIONING and RESOURCES	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
		£	£		£		£
<b>MEALS ON WHEELS</b>							
Per meal served at home	D	4.00	0.00	0.0%	4.00	O	4.00
Per meal served at Luncheon Club	D	4.00	0.00	0.0%	4.00	O	4.00
Per meal for services at day centres	D	4.00	0.00	0.0%	4.00	O	4.00
- mid day meal	D	1.00	0.00	0.0%	1.00	O	1.00
- breakfast only	D	1.00	0.00	0.0%	1.00	O	1.00
- tea only	D	1.00	0.00	0.0%	1.00	O	1.00
<b>DOMICILIARY CARE</b>							
The charge for home care is	D	13.00	0.00	0.0%	13.00	O	13.00
Charge made in line with "Fairer Charging" guidance with protection for people on Income Support plus 25% buffer.							
Up to a maximum per week		No cap			No cap		
<b>RESIDENTIAL ACCOMMODATION CHARGES</b>							
Maximum weekly charge f							
Residential Accommodation is outside the scope of VAT when supplied to/for people who were Thurrock residents but exempt when supplied to/for non Thurrock residents or other local authorities							
Homes for Older people ( per week )	D	600.00	0.00	0.0%	600.00	O	600.00
Charges to Other Local Authorities/Organisations are at rates shown above.							
<b>Community Day Care Service</b>							
The scale of charges outlined below relate to the charges per day made to other Local Authorities where Non-Thurrock residents attend the Centre							
Adult Community Services - Fees are based on individual needs and circumstances.							
<b>CHARGE FOR ATTENDANCE AT DAY CENTRES</b>							
Per attendance	D	9.70	0.00	0.0%	9.70	O	9.70
<b>TRANSPORT</b>							
Per Journey	D	1.00	0.00	0.0%	1.00	O	1.00
these charges are for Thurrock Residents							
<b>RESPIRE CARE FOR ADULTS WITH DISABILITIES</b>							
The charge outlined below relates to the use of Thurrock Council's own Short Break Service							
Charge per night per service user	D	20.00	0.00	0.0%	20.00	O	20.00
<b>PENDANT ALARMS</b>							
Council Tenants - nil charge	D	0.00	0.00	0.0%	0.00	E	0.00
Private Housing Tenants - assessed as having critical or substantial needs (per week)	D	0.93	0.00	0.0%	0.93	E	0.93
Private Housing Tenants - assessed as not having critical or substantial needs (per week)	D	3.60	0.00	0.0%	3.60	E	3.60
Assistive Technology	D	0.00	0.00	0.0%	0.00	E	0.00

COMMUNITY LIBRARIES and CULTURAL SERVICES	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
		£	£		£		£
<b>LIBRARIES</b>							
<u>FINES</u>							
Books:							
Day 1	D	0.10	0.00	0.0%	0.10	O	0.10
Day 2	D	0.20	0.00	0.0%	0.20	O	0.20
Day 3	D	0.30	0.00	0.0%	0.30	O	0.30
Day 4	D	0.40	0.00	0.0%	0.40	O	0.40
Day 5	D	0.50	0.00	0.0%	0.50	O	0.50
Day 6	D	0.60	0.00	0.0%	0.60	O	0.60
Day 7	D	0.70	0.00	0.0%	0.70	O	0.70
(The fines will be charged on the days which the library is open)							
Maximum charge ( 8 weeks) *	D	5.60	0.00	0.0%	5.60	O	5.60
* This maximum charge limits the extent of a fine payable for late return of a single item. A renewal constitutes a new loan.							
NOTE:							
Books borrowed on children's and young adult tickets - exempt							
<u>RECORDED SOUND</u>							
Compact Disc Hire - 1 week loan	D	1.00	0.00	0.0%	1.00	O	1.00
All spoken word for children (tape or CD)							
Spoken Word on CD - 3 week loan	D	free	0.00	0.0%	free	O	free
Playaways - 3 week loan	D	1.80	0.00	0.0%	1.80	O	1.80
<u>LANGUAGE COURSES</u>							
Single item for 3 weeks	D	1.00	0.00	0.0%	1.00	O	1.00
Multiple sets for 12 weeks	D	3.00	0.00	0.0%	3.00	O	3.00
<u>NOTE</u>							
People who are blind, partially sighted or who have difficulty in reading print due to physical learning disabilities do not pay fines or hire or request charges for recorded sound							
<u>DVD</u>							
<u>TV &amp; Feature Films Hire</u>							
Each item / week	D	2.20	0.00	0.0%	2.20	O	2.20
Overdue: item / week	D	2.20	0.00	0.0%	2.20	O	2.20
Maximum charge - 8 weeks	D	17.60	0.00	0.0%	17.60	O	17.60
<u>Children's DVD Hire</u>							
Each item / week	D	2.20	0.00	0.0%	2.20	O	2.20
Overdue: item / week	D	2.20	0.00	0.0%	2.20	O	2.20
Maximum charge - 8 weeks	D	17.60	0.00	0.0%	17.60	O	17.60
<u>Non Fiction DVD Hire</u>							
Each item / week	D	2.20	0.00	0.0%	2.20	O	2.20
Overdue: item / week	D	2.20	0.00	0.0%	2.20	O	2.20
Maximum charge - 8 weeks	D	17.60	0.00	0.0%	17.60	O	17.60
NOTE: Deaf and hard of hearing people do not pay fines or hire or request charges for sub-titled videos.							

COMMUNITY LIBRARIES and CULTURAL SERVICES	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
		£	£		£		£
<b>BORROWERS' LOST TICKETS</b>							
Adult - First Loss	D	1.60	0.00	0.0%	1.60	O	1.60
- Second and subsequent loss	D	1.60	0.00	0.0%	1.60	O	1.60
<b>SALES</b>							
Adult fiction - hardback	D	0.65	0.00	0.0%	0.65	Z	0.65
Adult fiction - paperback	D	0.20	0.00	0.0%	0.20	Z	0.20
Adult non fiction - hardback	D	1.00	0.00	0.0%	1.00	Z	1.00
Adult non fiction - paperback	D	0.50	0.00	0.0%	0.50	Z	0.50
Children's - hardback	D	0.60	0.00	0.0%	0.60	Z	0.60
Children's - paperback	D	0.20	0.00	0.0%	0.20	Z	0.20
CD's	D	2.17	0.00	0.0%	2.17	S	2.60
Cassettes - per cassette	D	0.25	0.00	0.0%	0.25	S	0.30
DVD's	D	1.98	0.02	1.0%	2.00	S	2.40
<b>DAMAGED AND LOST ITEMS</b>							
Replacement cost or publication price for books and other materials during the first year. Thereafter, 10% reduction for each year to a minimum of 50% or the following whichever is the greater.							
Books for which no current value can be traced :							
Adult fiction - hardback	D	19.45	0.00	0.0%	19.45	O	19.45
Adult fiction - paperback	D	7.55	0.00	0.0%	7.55	O	7.55
Adult non - fiction - hardback	D	23.70	0.00	0.0%	23.70	O	23.70
Adult non - fiction - paperback	D	8.60	0.00	0.0%	8.60	O	8.60
Children's fiction - hardback	D	13.00	0.00	0.0%	13.00	O	13.00
Children's fiction - paperback	D	5.45	0.00	0.0%	5.45	O	5.45
Children's non - fiction - hardback	D	13.00	0.00	0.0%	13.00	O	13.00
Children's non - fiction - paperback	D	7.55	0.00	0.0%	7.55	O	7.55
Children's boardbacks	D	0.00	0.00	0.0%	0.00	O	0.00

COMMUNITY LIBRARIES and CULTURAL SERVICES	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
		£	£		£		£
Other items for which no price can be traced:							
Compact Disks	D	11.15	0.00	0.0%	11.15	O	11.15
DVD'S	D	22.15	0.00	0.0%	22.15	O	22.15
<b>LOST COMPACT DISC CASSETTE INSERTS/ CASES AND BOOK WALLETS</b>							
Compact Disc/CD ROM or Cassette Insert	D	Full Cost			Full Cost	O	Full Cost
Compact Disc/CD Rom Case	D	1.20	0.00	0.0%	1.20	O	1.20
Book wallets	D	0.65	0.00	0.0%	0.65	O	0.65
DVD insert	D	Full Cost			Full Cost	O	Full Cost
DVD Case	D	1.20	0.00	0.0%	1.20	O	1.20
<b>PHOTOCOPIERS</b>							
Single copy A4 size - Monochrome	D	0.04	0.00	0.0%	0.04	S	0.05
Single copy A3 size - Monochrome	D	0.08	0.00	0.0%	0.08	S	0.10
Single copy A4 size - Colour	D	0.83	0.00	0.0%	0.83	S	1.00
Single copy A3 size - Colour	D	1.25	0.00	0.0%	1.25	S	1.50
<b>MICROFILM PRINTS</b>							
per page	D	0.25	0.00	0.0%	0.25	S	0.30
<b>FAX</b>							
<u>Outgoing</u>							
First page : UK	D	0.83	0.00	0.0%	0.83	S	1.00
Additional page	D	0.42	0.00	0.0%	0.42	S	0.50
First page : Europe	D	1.67	0.00	0.0%	1.67	S	2.00
Additional page	D	0.83	0.00	0.0%	0.83	S	1.00
First page : Elsewhere	D	1.67	0.00	0.0%	1.67	S	2.00
Additional page :	D	0.83	0.00	0.0%	0.83	S	1.00
Libraries located within shopping centres where fax charges are cheaper may match the charge of the lowest competitor (in agreement with the group manager)							
<u>Incoming</u>							
Each	D	0.83	0.00	0.0%	0.83	S	1.00
<b>INTERNET AND WORD PROCESSING</b>							
Use of the Internet		FREE			FREE		FREE
Word Processing: Black and white	D	0.17	0.00	0.0%	0.17	S	0.20
Colour	D	0.17	0.00	0.0%	0.17	S	0.20
<b>CD-ROM PRINT-OUTS:</b>							
Black and white	D	0.17	0.00	0.0%	0.17	S	0.20
Colour	D	0.17	0.00	0.0%	0.17	S	0.20

	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
<b>COMMUNITY LIBRARIES and CULTURAL SERVICES</b>							
<b>PRINT-OUTS/DISCO COPIES FROM LIBRARY</b>		£	£		£		£
<b>DATABASES (e.g. Clubs and Societies)</b> First Page Free	D	0.17	0.00	0.0%	0.17	S	0.20
<b>EXHIBITIONS</b>							
<u>Display Screens</u>							
Deposit (non refundable)	D	111.49	0.18	0.2%	111.67	S	134.00
Weekly hire per set	D	65.15	0.68	1.0%	65.83	S	79.00
Display cases or shop window displays		Determined separately				S	
<u>Exhibition Space</u>							
Exhibition of works or crafts by individual artists and craftsmen	D	25% commission or minimum hire				E	25% commission or minimum hire
<b>PREMISES HIRE</b>							
<u>Commercial organisations and public meetings held by political parties</u>							
Per hour							
Under 24 sq.m.	D	31.45	0.55	1.7%	32.00	E	32.00
24 - 70 sq.m.		Negotiable			Negotiable		Negotiable
Over 70 sq.m.		Negotiable			Negotiable		Negotiable
<u>Other organisations and non-public meetings of political parties</u>							
Under 24 sq.m.	D	6.70	0.00	0.0%	6.70	E	6.70
24 - 70 sq.m.	D	9.55	0.45	4.7%	10.00	E	10.00
Over 70 sq.m.	D	13.50	0.00	0.0%	13.50	E	13.50
<u>Ancillary Equipment (where available)</u>							
Per hour							
Bar	D	7.50	0.00	0.0%	7.50	S	9.00
Kitchen	D	3.33	0.00	0.0%	3.33	S	4.00
Piano	D	3.33	0.00	0.0%	3.33	S	4.00
Cine Slide/OHP Projector	D	3.33	0.00	0.0%	3.33	S	4.00
Stage Lighting	D	3.33	0.00	0.0%	3.33	S	4.00
Carousel Projector/Black Projector	D	3.33	0.00	0.0%	3.33	S	4.00
Compact Disc/Cassette Machines	D	3.33	0.00	0.0%	3.33	S	4.00
TV/Video	D	3.33	0.00	0.0%	3.33	S	4.00
<b>DISPLAYS BY NON-COMMERCIAL ORGANISATIONS OF AN EDUCATIONAL/CULTURAL NATURE</b>							
<u>No income benefit to Organisation</u>							
<u>Per week</u>							
Under 15 sq.m. (board space)	D	13.40	0.00	0.0%	13.40	E	13.40
15 - 25 sq.m.	D	24.85	0.15	0.6%	25.00	E	25.00
26 - 50 sq.m.	D	34.60	0.40	1.2%	35.00	E	35.00
51 - 75 sq.m.	D	46.15	0.85	1.8%	47.00	E	47.00
76 - 100 sq.m.	D	57.60	0.40	0.7%	58.00	E	58.00
over 100 sq.m.	D	70.25	0.75	1.1%	71.00	E	71.00
<b>DISPLAY BY COMMERCIAL ORGANISATIONS (PER DAY OPEN )</b>							
<u>Under 15 sq.m. (board space)</u>							
Under 15 sq.m. (board space)	D	6.05	0.05	0.8%	6.10	E	6.10
15 - 25 sq.m.	D	12.10	0.90	7.4%	13.00	E	13.00
26 - 50 sq.m.	D	18.45	0.55	3.0%	19.00	E	19.00
51 - 75 sq.m.	D	23.15	0.85	3.7%	24.00	E	24.00
76 - 100 sq.m.	D	23.95	0.05	0.2%	24.00	E	24.00
over 100 sq.m.	D	35.75	0.25	0.7%	36.00	E	36.00
(30% discount for hiring in excess of one week )							
<b>THAMESIDE THEATRE AND CENTRAL COMPLEX</b>							
The Thameside Theatre operates 3 tariffs dependant on the status of the hirer.	D	For details					
Thurrock based non profit organisations, members of Thurrock Arts Council and Thurrock Schools and Colleges pay the base tariff.	D	and prices, please contact					
Thurrock based commercial organisations pay base plus approximately 50%	D	the Thameside Theatre team					
Commercial organisations from outside Thurrock pay base rate plus 100%.	D	on					
Bank Holidays are charged at 200% of whichever tariff applies.	D	0845-300-5264					
Venue details on www.thurrock.gov.uk/theatre.	D	OR					
	D	Thurrock Council Extension 4981					

<b>PUBLIC PROTECTION</b>	<b>STATUTORY OR DISCRETIONARY</b>	<b>BASIC CHARGE 2011/12</b>	<b>Increase £</b>	<b>Increase %</b>	<b>Total proposed basic charge 2012/13</b>	<b>VAT GROUP</b>	<b>CHARGE INCLUDING VAT (Where applicable)</b>
		£	£		£		£
<b>OTHER SALES AND SERVICE CHARGES</b>							
Food Export certificates	D	40.00	0.00	0.0%	40.00	E	40.00
Voluntary Surrender of Foods	D	29.87	0.13	0.4%	30.00	S	36.00
<b>Skin Piercing Registrations</b>							
Registration of acupuncture, tattooing, ear piercing and electrolysis	D	120.00	0.00	0.0%	120.00	O	120.00
<b>Street Trading Consents</b>							
Class A static vehicle 4-7 days per week inc. trading 17.00-05.00	D	2,500.00 p.a.	100.00	4.0%	2,600.00	O	2,600.00
Class A static vehicle 1-3 days per week inc. trading 17.00-05.00	D	1,500.00 p.a.	45.00	2.6%	1,545.00	O	1,545.00
Class A static vehicle 1-7 days per week 07.00-17.00 only	D	1,500.00 p.a.	45.00	3.0%	1,545.00	O	1,545.00
Class A daily rate for street trading	D	100.00 p.a.	0.00	0.0%	100.00	O	100.00
Class B vehicle mobile around borough during its trading hours	D	1,000.00 p.a.	0.00	0.0%	1,000.00	O	1,000.00
<b>CONTROL OF DOGS</b>							
<b>Gemini Kennels Fees &amp; Charges</b>							
Kennelling per day	D	11.00	0.00	0.0%	11.00	O	11.00
Admin Charge	D	45.00	0.00	0.0%	45.00	O	45.00
Call Out Charges	D	50.00	0.00	0.0%	50.00	O	50.00
Weekday 9am - 10pm	D	60.00	0.00	0.0%	60.00	O	60.00
Weekday 10pm - 9am	D	60.00	0.00	0.0%	60.00	O	60.00
Weekend 9am - 10am	D	70.00	0.00	0.0%	70.00	O	70.00
Weekend 10pm - 9am Bank Holidays and other times	D						

PUBLIC PROTECTION	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
		£	£		£		£
<b>FEE SCHEDULE FOR THE TESTING AND VERIFICATION OF WEIGHING AND MEASURING EQUIPMENT</b>							
These fees apply to work carried out during normal office hours. We are happy to carry out work outside of these times but an additional charge based on the time taken is made.							
<u>B. Special Weighing and Measuring Equipment</u>							
Weighing and measuring equipment per hour at the place of submission, for the purpose of examination, testing, stamping or other evaluation of the equipment.							
	D	60.00 Per Officer/ hour	5.00	8.3%	65.00	S	78.00 Per Officer/ hour
These would include:-							
1. Automatic or totalising weighing machines							
2. Equipment designed to weigh loads in motion							
3. Bulk fuel measuring equipment tested following a Regulation 65 or 66 occurrence.							
4. Equipment tested by means of statistical sampling							
5. The establishment of calibration curves for templates							
6. Templates graduated in millimetres							
7. Testing of other services in pursuance of a community obligation other than E.C. initial or partial verification.							
<u>C. Weights</u>							
Weights exceeding 5kg or not exceeding 500mg, 2CM							
	D	POA				S	
Other Weights							
	D	POA				S	
<u>D. Measures</u>							
Linear Measures :							
Not exceeding 3m, for each scale							
	D	POA				S	
Capacity Measures :							
Capacity Measures, without divisions, not exceeding 1 litre							
	D	POA				S	
Cubic Ballast Measures : (Other than brim measures )							
	D	POA				S	
Liquid capacity measures for making up and checking quantity packages							
	D	POA				S	
Templates: Per Scale first item							
	D	POA				S	
Second & Subsequent Items							
	D	POA				S	
<u>E. Weighing Instruments</u>							
a) Non-EC							
Not Exceeding 1 tonne							
	D	POA				S	
Exceeding 1 tonne to 10 tonne (2240lb-22400lb)							
	D	POA				S	
Exceeding 10 tonnes							
	D	POA				S	
b) EC (NAWI)							
Not Exceeding 1 tonne							
	D	POA				S	
Exceeding 1 tonne to 10 tonne (2240lb-22400lb)							
	D	POA				S	
Exceeding 10 tonnes							
	D	POA				S	



PUBLIC PROTECTION	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
		£	£		£		£
When testing instruments incorporation remote display or printing facilities, and where completion of the test requires a second person or a second series of tests by the same person, an additional fee may be based upon the basic fee <b>given above plus a 50% surcharge.</b>							
When supplying specialist equipment (including but not limited to weighbridge test unit, van and test weights, etc) an additional fee may be charged hourly, daily or per appointment, according to circumstance.							
<u>F. Measuring Instruments for Intoxicating Liquor</u>							
1. Not exceeding 150 ml	D	POA				S	
2. Other	D	POA				S	
<u>G. Measuring Instruments</u>							
Container type (unsubdivided)	D	POA				S	
Single/multi (nozzles)							
First Nozzle Tested, per site	D	POA				S	
Each Additional Nozzle Tested	D	POA				S	
Testing of Peripheral electronic equipment on a separate visit	D	POA				S	
Testing of credit card acceptor (per unit, regardless of no. of slots/nozzles/pumps)	D	POA				S	
<u>H. Road Tankers Liquid Fuel (Above 100 Litres)</u>							
1. Metre measuring systems							
Wet hose type with two testing liquids	D	POA				S	
Wet hose with three testing liquids	D	POA				S	
Dry hose type with two testing liquids	D	POA				S	
Dry hose with three testing liquids	D	POA				S	
Wet/Dry Hose with two testing liquids	D	POA				S	
Wet/Dry Hose with three testing liquids	D	POA				S	
Following a regulation 65 to 66 occurrence	D	POA				S	
2. Dipstick measuring systems							
(a) Up to 7600 litres (for calibration of each compartment and production of chart)	D	POA				S	
(b) for any compartment over 7600 litres, basic fee plus additional costs at the rate of £59.90 per extra officer/hour	D	POA				S	
(c) Initial/spare dipstick (each)	D	POA				S	
(d) Replacement dipstick (including examination of compartment)	D	POA				S	
<u>I. Certificate of Errors</u>							
For Supplying a certificate containing results of errors found on testing. Certificate supplied request of the submitter; fee applies when no other fee is payable)	D	52.50	0.00	0.0%	52.50	S	63.00
Other Certificates	D	40.00	0.00	0.0%	40.00	O	40.00
<u>J. Poisons Act Registrations</u>							
1. Initial Registration	D	36.00	0.00	0.0%	36.00	O	36.00
2. Re-registration	D	19.00	0.00	0.0%	19.00	O	19.00
3. Change in details of registration	D	10.00	0.00	0.0%	10.00	O	10.00

PUBLIC PROTECTION	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
		£	£		£		£
<u>Massage and Special Treatment Licences</u>							
Replacement Licence (address change or change of ownership)	D	60.00	0.00	0.0%	60.00	O	60.00
<u>Provision of information concerning Health and Safety at work effective from 1st April 1999</u>							
Most information will be provided free of charge but the Council reserves the right to make a reasonable charge where significant work needs to be undertaken to answer the query.							
(a) Factual Statement / Voluntary Disclosure (postage included)	D	60.00 per hour of officer time spent. N.B. Minimum charge will be for one hour's work. Part hour's are charged as a full hour.	5.00	8.3%	65.00	S	78.00 per hour of officer time spent. N.B. Minimum charge will be for one hours work. Part hours are charged as a full hour.
(b) Photographs (postage included)	D	1.50 per photograph plus £8.00 admin charge	0.00	0.0%	1.50	S	1.80 per photograph plus £10.00 admin.charge
(c) Photocopying / copies of Public Registers	D	0.50 per sheet with £3.50 admin charge plus postage	0.00	0.0%	0.50	S	0.60 per sheet with £3.50 admin charge plus postage
<b>Other Environmental Protection Charges</b>							
Environmental surveys - Private Companies	D	60.00 per hour	5.00	8.3%	65.00 per hour	O	65.00 per hour
Contaminated Land enquiries - Solicitors / Potential Home owners	D	60.00 per hour	5.00	8.3%	65.00 per hour	O	65.00 per hour
Swimming pool sampling (e-coli etc)	D	60.00 per hour	5.00	8.3%	65.00 per hour	O	65.00 per hour
Service of notice 10 properties drainage	D	60.00 per hour	5.00	8.3%	65.00 per hour	O	65.00 per hour
Nuisance and public health EP officers charges	D	60.00 per hour	5.00	8.3%	65.00 per hour	O	65.00 per hour
High Hedges	D	250 / 500	0.00	0.0%	250 / 500	O	250 / 500

	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
PUBLIC PROTECTION		£	£		£		£
<b>ABANDONED VEHICLES</b>							
Unwanted vehicles (not including Caravans) : Where collection and disposal is carried out by the Council's authorized contractor	D	35.00	0.00	0.0%	35.00	S	42.00
Unwanted Caravans: Where collection and disposal is carried out by the Council's authorized contractor	D	150.00	0.00	0.0%	150.00	S	180.00
Abandoned vehicles: Where collection and disposal is carried out by the Council's authorised contractor	D	150.00	0.00	0.0%	150.00	S	180.00
Civic Amenities Act 1967: Abandoned vehicles action under Removal & Disposal of Vehicles Act 1978 , amended by Amendment Regulations of 1982 Collection	D	150.00	0.00	0.0%	150.00	S	180.00
Administration charge for removal of vehicle from private property when directed by Management company	D	55.00	0.00	0.0%	55.00	S	66.00
Disposal:		75.00	0.00	0.0%	75.00	S	90.00
To take vehicle into storage	D	150.00	0.00	0.0%	150.00	S	180.00
Storage (when taken into safe custody) per day N.B. Items 1-2 Special Conditions apply	D	20.00	0.00	0.0%	20.00	S	24.00
<b>ENFORCEMENT FEES</b>							
Fly Posting for the inappropriate display of advertising in the Borough without formal permission. Failure to pay the initial fine could result in increased costs early payment reduction becomes £60	D	75.00	0.00	0.0%	75.00	O	75.00
Dog Fouling allowing dogs to foul footpath and or green spaces without disposing of same appropriately early payment reduction becomes £60	D	75.00	0.00	0.0%	75.00	O	75.00
Litter. Depositing of litter onland in the open air £75 early payment reduction becomes £60	D	75.00	0.00	0.0%	75.00	O	75.00
Street Litter and Litter control Notices for the removal of the litter from private land and the resolution of littering from private premises. Fixed Penalty Notice of £100 becomes £75 if paid in 10 days	D	75.00	0.00	0.0%	75.00	O	75.00
Waste Receptacles. If refuse is not properly contained liable to a fixed penalty Notice of £100 becomes £75 if paid within 10 days	D	75.00	0.00	0.0%	75.00	O	75.00
Graffiti. Offence of Criminal Damage. Fixed Penalty notice £75	D	75.00	0.00	0.0%	75.00	O	75.00

	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
PLANNING & TRANSPORTATION		£	£		£		£
<b>CAR PARKING</b>							
<b>OFF STREET - CAR PARKING</b>							
<b>Grays Car Park</b>							
Over 6 hours	D	3.75	0.00	0.0%	3.75	S	4.50
Over 4 hours under 6 hours	D	2.50	0.00	0.0%	2.50	S	3.00
Over 2 hours under 4 hours	D	1.25	0.00	0.0%	1.25	S	1.50
Over 1 hour under 2 hours	D	0.83	0.00	0.0%	0.83	S	1.00
Under 1 hour	D	0.42	0.00	0.0%	0.42	S	0.50
<b>ON STREET - PAY &amp; DISPLAY - QUICK STOP</b>							
0-15 mins	D	0.00	0.00	0.0%	0.00	O	0.00
15-30 mins	D	0.50	0.00	0.0%	0.50	O	0.50
30-45 mins	D	0.70	0.00	0.0%	0.70	O	0.70
45 mins - 1 hour	D	1.00	0.00	0.0%	1.00	O	1.00
<b>ON STREET - PAY &amp; DISPLAY - LONG STAY</b>							
0-15 minutes	D	0.00	0.00	0.0%	0.00	O	0.00
15 minutes-1 hour	D	0.50	0.00	0.0%	0.50	O	0.50
1-2 hours	D	1.00	0.00	0.0%	1.00	O	1.00
2-4 hours	D	1.50	0.00	0.0%	1.50	O	1.50
<b>Penalty Charge Notices</b>							
Penalty Charge	D	70.00	0.00	0.0%	70.00	O	70.00
Penalty Charge paid within 14 days	D	35.00	0.00	0.0%	35.00	O	35.00
<b>Reduced Rates - penalty Charge Notices</b>							
Penalty Charge	D	50.00	0.00	0.0%	50.00	O	50.00
Penalty Charge paid within 14 days	D	25.00	0.00	0.0%	25.00	O	25.00
<b>Permits</b>							
Business Permits - per year	D	360.00	0.00	0.0%	360.00	O	360.00
Business Permits - for 6 months	D	192.00	0.00	0.0%	192.00	O	192.00
Business Permits - per month thereof	D	36.00	0.00	0.0%	36.00	O	36.00
Residents Permits - per year	D	22.00	0.00	0.0%	22.00	O	22.00
Residents Permits Stanford-le-Hope Car Park	D	22.00	0.00	0.0%	22.00	O	22.00
<b>Thames Road and Access Road to Yacht Club:</b>							
0-2 Hours	D	0.50	0.00	0.0%	0.50	O	0.50
All Day	D	2.00	0.00	0.0%	2.00	O	2.00
<b>RIGHTS OF WAY</b>							
<b>HIGHWAYS</b>							
Consideration of a request in respect of a highway maintainable at the public expense to execute such works as are specified in the request for constructing a vehicle crossing over a footway or verge in that highway pursuant to Section 184 of the 1980 Act.	D	Based on cost plus 25% admin & supervision				O	Based on cost plus 25% admin & supervision
Anything done in connection with the clearance of accident debris pursuant to Section 41 and 130 of the 1980 Act in respect of accidents occurring on or after 1st April 1999	D	Actual costs plus administration				O	Actual costs plus administration
Consideration by a local authority of an application pursuant to any provision contained in an order under Section 1,6 9 or 14 of the 1984 Act for an exemption from any prohibition or restriction imposed by the order on the stopping, parking, waiting, loading or unloading of vehicles on a road.	D	Actual costs plus administration				O	Actual costs plus administration

PLANNING & TRANSPORTATION	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
Naming of roads and numbering of properties on new developments.	D	£ 38.00	£ 0.00	0.00%	£ 38.00	O	£ 38.00
Re-naming or re-numbering of individual properties.	D	38.00	0.00	0.00%	38.00	O	38.00
Anything done by a local traffic authority in connection with or in consequence of an event requiring traffic management measures.	D	Actual costs plus administration				O	Actual costs plus administration
Road adoption agreements	D	5% of the value of the adoptable works, subject to a minimum charge of £1,500 and subject to additional charges for design changes				O	5% of the value of the adoptable works, subject to a minimum charge of £1,500 and subject to additional charges for design changes
Requests for adoption of roads not under agreement.	D	As road adoption agreements				O	As road adoption agreements
Highway searches.	D	£34 per hour or part of an hour				O	£34 per hour or part of an hour
Anything done by a Local Authority in connection with the design, supervision, meeting of any necessary TMO's and execution of works or measures to control traffic or adapt the highway for the benefit of a person or organisation.	D	Actual costs plus administration				O	Actual costs plus administration
Anything done by a Local Authority in connection with the creation, diversion or extinguishment of a public right of way at the behest of external person (s) or an organisation.	D	Actual costs plus administration				O	Actual costs plus administration
Departmental Publications.	D	Purchase price set by Delegated Officer				Z	Purchase price set by Delegated Officer
Incidental Technical Information.	D	Case by case basis				Z	Case by case basis
Assistance to individuals undertaking recognised qualifications or research.	D	Free in normal circumstances, otherwise at discretion of the Head of Service.				Z	Free in normal circumstances, otherwise at discretion of the Head of Service.
Commutated sums for highway & ancillary works arising from development.	D	Calculated on a case by case basis by Head of Engineering & Transportation				Z	Calculated on a case by case basis by Head of Engineering & Transportation
Development Control design guide for the construction of adoptable works.	D	27.40	0.00	0.0%	27.40	Z	27.40
Local Transport Plan	D	36.00	0.00	0.0%	36.00	Z	36.00
Thurrock Transport Strategy 2008 - 2021	D	36.00	0.00	0.0%	36.00	Z	36.00
<b>Travel Plans</b>							
Penalties for not meeting targets set and agreed as part of planning conditions	D	Calculated on a case by case basis				Z	Calculated on a case by case basis
Commercial access; with adoptable distributor road Section 38 or Section 205 to make up private road. (Fee is for checking drawings and supervision of works)	D	Checking and supervision 10%	0.00	0.00%	Checking and supervision 10%	O	
Fee is for checking drawings and supervision of works	D	Calculated on a case by case basis, generally 8.5% of cost	0.00	0.00%	Calculated on a case by case basis, generally 8.5% of cost		
White Bar Marking Maintenance	D	30.00	15	50%	45.00	O	45.00

	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT
PLANNING & TRANSPORTATION		£	£		£		£
<b>COPIES OF DECISIONS AND ORDANCE SURVEY</b>							
Fees per copy :							
1 copy	D	12.26	0.00	0.0%	12.26	S	15.00
<b>PLANNING APPLICATION PUBLICITY LIST</b>							
Per annum	D	111.90	0.00	0.0%	111.90	Z	112.00
Per copy	D	4.55	0.00	0.0%	4.55	Z	5.00
<b>Local Development Framework and Related Documents</b>							
Pre-Submission Core Strategy and Policies for the Management of Development	D	6.60	0.00	0.0%	6.60	Z	6.60
Statement of Consultation (Reg 25 and 26)	D	5.70	0.00	0.0%	5.70	Z	5.70
Statement of Consultation (Reg 30 (1) (e))	D	1.00	0.00	0.0%	1.00	Z	1.00
Preferred Options Core Strategy and policies for the control of development	D	9.40	0.00	0.0%	9.40	Z	9.40
Preferred Options Summary of Comments and Officers Response on Core	D	32.00	0.00	0.0%	32.00	Z	32.00
Preferred Options Sites Specific Allocations	D	3.68	0.02	0.5%	3.70	Z	3.70
Preferred Options Technical Site Appendices	D	17.00	0.00	0.0%	17.00	Z	17.00
Preferred Options Sites Specific Allocations Reasonable Alternatives	D	Free			Free	Z	Free
Issues and Options Core Strategy and Policies for the Control of	D	1.30	0.00	0.0%	1.30	Z	1.30
Issues and Options Site Specific Allocations	D	1.00	0.00	0.0%	1.00	Z	1.00
Issues and Options Site Manual (March 2007)	D	8.50	0.00	0.0%	8.50	Z	8.50
Issues and Options Summary of Comments Received on the Site Specific	D	14.00	0.00	0.0%	14.00	Z	14.00
Issues and Options Site Manual Comments Received on Sites Manual	D	4.00	0.00	0.0%	4.00	Z	4.00
Issues and Options Core Strategy Analysis of Questionnaire Responses	D	2.50	0.00	0.0%	2.50	Z	2.50
Issues and Options Core Strategy Comments received from Community	D	1.00	0.00	0.0%	1.00	Z	1.00
Issues and Options Core Strategy Summary of Comments and Officers	D	10.00	0.00	0.0%	10.00	Z	10.00
Sustainability Appraisal/Strategic Environmental Assessment Issues and	D	6.50	0.00	0.0%	6.50	Z	6.50
Sustainability Appraisal/Strategic Environmental Assessment Interim	D	Free			Free	Z	Free
Sustainability Appraisal/Strategic Environmental Assessment Draft Minerals	D	1.40	0.00	0.0%	1.40	Z	1.40
Sustainability Appraisal/Strategic Environmental Assessment Preferred	D	39.00	0.00	0.0%	39.00	Z	39.00
Sustainability Appraisal/Strategic Environmental Assessment Adopted	D	1.50	0.00	0.0%	1.50	Z	1.50
Sustainability Appraisal/Strategic Environmental Assessment Proposed	D	4.20	0.00	0.0%	4.20	Z	4.20
Statement of Community Involvement (Adopted 2007)	D	1.20	0.00	0.0%	1.20	Z	1.20
<b>Technical Studies</b>							
Employment Study (May 2005)	D	1.40	0.00	0.0%	1.40	Z	1.40
Urban Capacity Study (May 2005)	D	5.50	0.00	0.0%	5.50	Z	5.50
Landscape Capacity Study (March 2005)	D	1.20	0.00	0.0%	1.20	Z	1.20
Community Needs and Open Space Study	D	6.70	0.00	0.0%	6.70	Z	6.70
Infrastructure Deficit Study 2004-2021 (April 2006)	D	3.20	0.00	0.0%	3.20	Z	3.20
Employment Land Review 2007	D	5.50	0.00	0.0%	5.50	Z	5.50
Employment Land Review 2010	D	4.70	0.00	0.0%	4.70	Z	4.70
Waste Arisings and Capacity Study (May 2007)	D	1.80	0.00	0.0%	1.80	Z	1.80
Waste Arisings and Capacity Study Update (September 2009)	D	1.50	0.00	0.0%	1.50	Z	1.50
Retail Study (September 2007) £9.40	D	9.40	0.00	0.0%	9.40	Z	9.40
Gypsy, Traveller and Travelling Showperson Accommodation Assessment	D	3.30	0.00	0.0%	3.30	Z	3.30
Climate Change Evidence Base 2008	D	1.00	0.00	0.0%	1.00	Z	1.00
Provision of Facilities for Faith Groups in Thurrock (November 2009)	D	1.20	0.00	0.0%	1.20	Z	1.20
Infrastructure Prioritisation and Implementation Programme (February 2010)	D	2.50	0.00	0.0%	2.50	Z	2.50
Infrastructure Prioritisation and Implementation Programme—Transport	D	1.10	0.00	0.0%	1.10	Z	1.10
Affordable Housing Viability Assessment (February 2010)	D	1.20	0.00	0.0%	1.20	Z	1.20
Strategic Housing Land Availability Assessment (February 2010) £4.40	D	4.40	0.00	0.0%	4.40	Z	4.40
Assessment of 5-year Housing Supply (March 2010) Free	D	Free			Free	Z	Free
Strategic Flood Risk Assessment Level 1 £3.20	D	3.20	0.00	0.0%	3.20	Z	3.20
Strategic Flood Risk Assessment Level 2 £3.10	D	3.10	0.00	0.0%	3.10	Z	3.10
Water Cycle Study Scoping Report £1.10	D	1.10	0.00	0.0%	1.10	Z	1.10
Water Cycle Study Outline Study £2.80	D	2.80	0.00	0.0%	2.80	Z	2.80
Broad Location Sequential Test (February 2010) £1.80	D	1.80	0.00	0.0%	1.80	Z	1.80
Employment Sites Review (February 2010) £1.00	D	1.00	0.00	0.0%	1.00	Z	1.00
Environmental Capacity Statement: Designation of Mineral Safeguarding	D	1.00	0.00	0.0%	1.00	Z	1.00
<b>N.B. These prices (above) are not inclusive of postage &amp; packing</b>							

	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT
PLANNING & TRANSPORTATION		£	£		£		£
<b>Unitary Development Plan and Related Documents</b>							
Thurrock Borough Local Plan (Adopted version) (1998) £3.00 p&p	D	40.00	0.00	0.0%	40.00	Z	40.00
Thurrock Unitary Development Plan (Deposit version) (28th March 2003) (Text & CD-ROM)	D	45.00	0.00	0.0%	45.00	Z	45.00
Thurrock Unitary Development Plan (Deposit version) (28th March 2003) (CD-ROM)	D	5.00	0.00	0.0%	5.00	Z	5.00
Sustainability Appraisal of the Unitary Development Plan (2003) £3.00 p&p	D	9.00	0.00	0.0%	9.00	Z	9.00
Landscape Strategy (SPG) (2003) £1.00 p&p	D	4.00	0.00	0.0%	4.00	Z	4.00
Landscape Character Assessment (SPG) (2003) £1.00 p&p	D	18.00	0.00	0.0%	18.00	Z	18.00
Providing An Accessible Environment (SPG) (2003) £1.00 p&p	D	2.00	0.00	0.0%	2.00	Z	2.00
Playing Pitch Assessment (2003) £3.00 p&p	D	4.00	0.00	0.0%	4.00	Z	4.00
Open Space Audit (2003) £1.00 p&p	D	5.00	0.00	0.0%	5.00	Z	5.00
Retail Study (Completed 2000) (Published 2003) £15.00 p&p	D	30.00	0.00	0.0%	30.00	Z	30.00
Urban Capacity Study (2003) £1.00 p&p	D	5.00	0.00	0.0%	5.00	Z	5.00
CD-ROM of UDP Supporting Documents (2003) £1.00 p&p	D	5.00	0.00	0.0%	5.00	Z	5.00
Thurrock Unitary Development Plan Issues Report (1999) £1.00 p&p	D	10.00	0.00	0.0%	10.00	Z	10.00
Thurrock Council Annual Monitoring Report (2001) £1.00 p&p	D	10.00	0.00	0.0%	10.00	Z	10.00
Thurrock Unitary Development Plan Issues Report Questionnaire: Analysis of Response (1999) £3.00 p&p	D	Free			Free	Z	Free
<b>Other Planning Publications</b>							
1994 Thurrock Profile (contains socio-economic data from the 1991 Population (a more recent "Profile of Thurrock" has been produced by the Council's Corporate Development Team)	D	Free			Free	Z	Free
1996 Planning and Sustainable Development (booklet)	D	Free			Free	Z	Free
1997 Planning Handbook (3rd edition) Leaflets	D	Free			Free	Z	Free
<b>A number of leaflets on Listed Buildings and Conservation Areas as well as Nature Conservation are also available Free of charge. These Include:</b>							
Conservation Areas in Thurrock	D	Free			Free	Z	Free
East Tilbury Conservation Area	D	Free			Free	Z	Free
West Thurrock Conservation Area	D	Free			Free	Z	Free
Purfleet Conservation Area	D	Free			Free	Z	Free
Listed Buildings in Thurrock	D	Free			Free	Z	Free
Informal Recreation Guide	D	Free			Free	Z	Free
Riverside Access	D	Free			Free	Z	Free
Stanford Marshes	D	Free			Free	Z	Free
East Tilbury Conservation Area	D	Free			Free	Z	Free
Partnership Scheme	D	Free			Free	Z	Free
Bridleways Information Pack	D	Free			Free	Z	Free
Strategic Planning	D	Free			Free	Z	Free
<b>Planning Fees</b>							
Planning fees are listed separately on the Thurrock Council Website						Z	
<b>BUILDING CONTROL</b>							
Upon Application with the Thurrock Council Building Control Department						Z	

	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
<b>ENVIRONMENTAL SERVICES</b>							
		£	£		£		£
<b>BURIAL GROUNDS</b>							
Burial fees, payments and sums set out below apply where the person to be interred or in respect of whom the right is granted is, or immediately before their death was a resident of the Borough of Thurrock or, in the case of a stillborn child, where the parents ( or one of them ) are, or at the time of the interment were such residents. In all other cases, the fees, payments and sums will be doubled except that those set out in Parts 1 & 3 will not be doubled where the exclusive right of burial in the grave in question was acquired at the single set fee as set out in Part 1C							
		See Main Report (Introduction)					
<b>PART 1 INTERMENT</b>							
<b>A. In a grave</b>							
1.Stillborn child - or not exceeding 16 years	D	127.30	4.70	3.7%	132.00	E	132.00
2.Cremated remains of still	D	127.30	4.70	3.7%	132.00	E	132.00
3.Persons exceeding 16 years	D	420.55	13.45	3.2%	434.00	E	434.00
4.Cremated remains in full size grave purchased prior to cremated remains sections being made available.	D	250.20	7.80	3.1%	258.00	E	258.00
<b>B. In a vault</b>							
Any interment - sum to be agreed by Registrar of Cemeteries and Director of Finance and Corporate Governance	D	Negotiable				E	Negotiable
<b>C. Exclusive Right of Burial (Including registration)</b>							
In a full size grave	D	465.90	14.10	3.0%	480.00	E	480.00
In a child's size grave	D	235.10	7.90	3.4%	243.00	E	243.00
<b>PART 2</b>							
<b>A. Memorial Gardens Section</b>							
1.Includes plaque for 7 years & loose interment of ashes	D	116.80	4.20	3.6%	121.00	E	121.00
2.Erection of memorial plaque only for 7 years (no ashes to inter)	D	93.85	3.15	3.4%	97.00	E	97.00
3.Renewal of 7 year subscription:							
with existing plaque	D	73.35	2.65	3.6%	76.00	E	76.00
with replacement plaque	D	94.95	3.05	3.2%	98.00	E	98.00
4.Additional interment of ashes and replacement plaque for further 7 years where original subscription has more than 4 years to run	D	72.25	2.75	3.8%	75.00	E	75.00
less than 4 years to run	D	116.50	3.50	3.0%	120.00	E	120.00
<b>B. Cremated Remains Section</b>							
1.Exclusive Right of Burial for a forty year period (includes registration and right to erect memorial )	D	177.95	6.05	3.4%	184.00	E	184.00
2. Interment of Ashes	D	177.95	6.05	3.4%	184.00	E	184.00
3.Additional inscription on headstone	D	32.35	1.65	5.1%	34.00	E	34.00
<b>PART 3 - MONUMENTS, GRAVESTONES, TABLETS &amp; MONUMENTAL INSCRIPTIONS</b>							
<b>A. For the right to erect or place on a grave in respect of which exclusive right of burial has been granted, a monument, gravestone or tablets. ( Excluding cremated remains section )</b>	D	103.90	3.10	3.0%	107.00	E	107.00
<b>B. For the right to erect or place on a grave in respect of which an exclusive right of burial has not been granted:</b>							
a tablet not exceeding 20" x 18" x 6" base	D	89.00	3.00	3.0%	92.00	E	92.00
The fees indicated for Part 3 include the first inscription. For each inscription after the first .	D	34.45	1.55	3.0%	36.00	E	36.00
<b>PART 4 - OTHER BURIAL FEES</b>							
<b>1.Transfer of grant of exclusive right of burial</b>							
Fee for registering the transfer and endorsing the deed	D	41.55	1.45	3.0%	43.00	E	43.00
<b>2.Maintenance:(Purchased graves only - not lawn section)</b>							
(a) Annual fee 1st April to 31st March per grave space	D	51.53	1.81	3.0%	53.34	S	64.00
(b) Five year period per grave space	D	190.79	5.87	3.0%	196.66	S	236.00
<b>3. Memorial tree -includes provision of a plaque for a 10 year period</b>	D	128.91	4.43	3.0%	133.34	S	160.00
(a) Memorial Tree as above + interment of ashes (maximum 2 sets of ashes per tree)							
Purchase of tree, plaque and interment of 1st set of ashes	D	145.24	4.76	3.0%	150.00	S	180.00
(b) Interment of 2nd set of ashes	D	38.20	1.80	3.0%	40.00	S	48.00
4.Administration charge for searches	D	18.26	0.90	3.0%	19.16	S	23.00



	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
ENVIRONMENTAL SERVICES		£	£		£		£
<b>GRAYS BEACH</b>							
<b>ACTIVITIES</b>							
Bouncy Castle (per 10 minutes)	D	0.58	0.00	0.0%	0.58	S	0.70
Water Features (per 30 minutes)	D	0.83	0.00	0.0%	0.83	S	1.00
<b>COMMUNITY ROOM - CAFÉ BUILDING</b>							
Hire per hour (Minimum 1 hour Maximum 5 hours)	D	7.75	0.05	0.6%	7.80	E	7.80
9% insurance cost on hire charge for non - commercial groups							
<b>SCHOOL/EDUCATION VISIT</b>							
Thurrock Council Schools	D	Negotiable				O	Negotiable
All other Schools	D	Negotiable				S	Negotiable
<b>Trade Waste Charges</b>							
<b>Bin Size (per lift)</b>							
240 refuse	D	4.00	0.50	12.5%	4.50	O	4.50
240 recycling	D	3.00	0.50	16.7%	3.50	O	3.50
1100 refuse	D	10.00	1.00	10.0%	11.00	O	11.00
1100 recycling	D	9.00	1.00	11.1%	10.00	O	10.00
<b>Bulky Waste Collections</b>							
1 to 3 items	D	20.83	0.84	4.0%	21.67	S	26.00
4+ Item - POA	D	POA			POA	S	POA
<b>Council Managed Allotments</b>							
1 x 10 rod plot	D	82.45	3.55	4.3%	86.00	E	86.00
1 x 5 rod (1/2 size plot)	D	41.55	1.45	3.5%	43.00	E	43.00
Senior Citizens receive 15% discount							
Blue Badge Holders receive 15% discount							
<b>LANGDON HILLS COUNTRY PARK</b>							
Play Schemes - per child , per day	D	8.75	0.85	9.7%	9.60	E	9.60
3 Visits	D	23.40	2.15	9.2%	25.55	E	25.55
<b>RANGER GUIDED EVENTS</b>							
Santa in the Wood	D	11.00	1.00	9.1%	12.00	E	12.00
Kites - each	D	3.00	0.30	10.0%	3.30	E	3.30
Bird Box Kits	D	3.50	0.35	10.0%	3.85	E	3.85
<b>STANLEY LAZELL MEMORIAL HALL</b>							
<b>Dell Road</b>							
1.Committee room - per hour (subject to a minimum hire of one hour and a maximum of five hours)	D	6.40	0.20	3.1%	6.60	E	6.60
2.Hall - Per hour (subject to a minimum of one hour and a maximum of five hours) - Weekday	D	8.80	0.20	2.3%	9.00	E	9.00
Weekend under 5 hours - per hour	D	13.70	0.30	2.2%	14.00	E	14.00
Weekend over 5 hours - per hour	D	19.20	0.80	4.2%	20.00	E	20.00
3.Saturday & Sunday all day hire	D	185.65	6.35	3.4%	192.00	E	192.00
+ Insurance premiums on hire charges for non commercial organizations.	D	9% of hire fee				E	9% of hire fee

ENVIRONMENTAL SERVICES	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT Where applicable
		£	£		£		£
<b>PARKS</b>							
<b>FOOTBALL</b> Block booking Sat or Sun with Changing Facilities per match -Adults	D	52.55	1.60	3.1%	54.15	E	54.15
Block booking Sat or Sun without Changing Facilities per match - Adults	D	47.10	1.40	3.0%	48.50	E	48.50
Block booking Sat or Sun with Changing Facilities per match U21's	D	41.80	1.25	3.0%	43.05	E	43.05
Block booking Sat or Sun without Changing Facilities per match U21's	D	40.15	1.20	3.0%	41.35	E	41.35
Block booking Sat or Sun without Changing Facilities per match U11 to U18's (9 x 9)	D	29.30	0.90	3.1%	30.20	E	30.20
Block booking Sat or Sun without Changing Facilities per match U11 to U18's ( 11 x 11 )	D	31.55	0.95	3.0%	33.40	E	33.40
Block booking Sat without Changing Facilities per match Scouts	D	23.55	0.75	3.2%	24.30	E	24.30
Block booking Sat without Changing Facilities per match Cubs	D	5.35	0.15	2.8%	5.50	E	5.50
Block booking Sat or Sun without Changing Facilities per match U7's to U10's	D	5.35	0.15	2.8%	5.50	E	5.50
Sat & Sun with Changing Facilities per match single use charge + vat(See note below)	D	88.20	2.65	3.0%	90.85	E	90.85
Sat & Sun without Changing Facilities per match single use charge + vat (See note below)	D	85.60	2.65	3.1%	88.25	E	88.25
<b>RUGBY</b> Block booking Sat or Sun + Changing Facilities per match -Adults	D	47.10	1.40	3.0%	48.50	E	48.50
Block booking Sat or Sun - Changing Facilities per match - Adults	D	52.55	1.45	2.8%	54.00	E	54.00
Block booking Sat or Sun - Changing Facilities per match U13 to U18's	D	31.55	0.95	3.0%	32.50	E	32.50
Block booking Sat or Sun - Changing Facilities per match U7's to U12's	D	5.35	0.15	2.8%	5.50	E	5.50
Sat or Sun - Changing Facilities per match single use charge + vat	D	85.60	2.65	3.1%	88.25	E	88.25
<b>CRICKET</b> Block booking Sat or Sun + Changing Facilities per match -Adults	D	62.05	1.95	3.1%	64.00	E	64.00
Block booking Sat or Sun - Changing Facilities per match - Adults	D	56.70	1.70	3.0%	58.40	E	58.40
Block booking Sat + Changing Facilities per match Youth	D	34.50	1.10	3.2%	35.60	E	35.60
<b>BOWLS</b> Thurrock Bowls Assoc - Under 60	D	128.40	3.85	3.0%	132.25	E	132.25
exclusive use of 8 greens Over 60	D	103.80	3.20	3.1%	107.00	E	107.00
Under 18	D	64.20	2.00	3.1%	66.20	E	66.20
<b>TENNIS</b> Orsett Court Per hour	D	2.00	0.10	4.9%	2.10	E	2.10
<b>VAT</b>							
Short term lets of sports facilities are normally standard rated but are exempt from Value Added Tax if the facility is let for a series of short periods provided all the following conditions are met.							
(a) The series must be of 10 or more periods. Usually 16.							
(b) Each period must be for playing the same sport or activity and must be in the same place.							
(c) The interval between each period must not be less than 1 day or more than 14 days.							
(d) There must be clear evidence of the existence of a written agreement for the series of lets, including evidence of payment in full for the series, whether or not the right to use the facility is actually exercised on a particular occasion.							
NOTE : This condition would not be breached if a refund is given because a facility is not available for use on a booked date e.g. pitch flooded.							
(e) The let must be made to a school, a club or an association.							
(f) The hirer must in all cases have exclusive use of the facility.							
NOTE * Denotes surcharge for every participating non - member							

HOUSING	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2011/12	Increase £	Increase %	Total proposed basic charge 2012/13	VAT GROUP	CHARGE INCLUDING VAT (Where applicable)
		£	£		£		£
<b>SHELTERED HOUSING VISITOR'S ROOM</b> Per night per person	D	8.30	0.00	0.0%	8.30	O	8.30
<b>DISPERSED ALARMS</b>							
Private Sector Monitoring - per month	D	6.60	0.00	0.0%	6.60	S	7.92
Lifeline Private	D	15.62	0.00	0.0%	15.62	S	18.74
Domestic Violence Lifelines	D	16.62	0.00	0.0%	16.62	S	19.94
EDT (Emergency Duty Team)	D	965.45	0.00	0.0%	965.45	S	1,158.54